



Email: [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)  
Direct line: 01403 215465

# Local Economy and Parking Policy Development Advisory Group

Wednesday, 11th March, 2020 at 5.30 pm

Wallis Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Councillors: Paul Clarke (Chairman)

John Blackall  
Roy Cornell  
Tony Hogben  
Richard Landeryou  
Gordon Lindsay

John Milne  
Colin Minto  
Mike Morgan  
Jack Saheid  
Belinda Walters

You are summoned to the meeting to transact the following business

Glen Chipp  
Chief Executive

## Agenda

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	Page No.
1. <b>Apologies for absence</b>	
2. <b>Notes of previous meeting</b> To receive the notes of the meeting held on 8 <sup>th</sup> January 2020.	3 - 4
3. <b>Electric Vehicle Charge Point Strategy</b> The Environmental Coordination Manager will give a presentation to the group	
4. <b>BT Car Park Commuter Parking Option</b> Proposal for the commuter parking tariff in BT car park	

5. **Economic Development Update**

The Head of Economic Development will provide an update

6. **Forward Plan Extract for the Local Economy and Parking Portfolio**

5 - 8

To note the Forward Plan extract (if any) for the Local Economy and Parking Portfolio

**Local Economy and Parking Policy Development Advisory Group**  
**8 JANUARY 2020**

Present: Councillors: Paul Clarke (Chairman), John Blackall, Tony Hogben and John Milne

Apologies: Councillors: Roy Cornell, Richard Landeryou, Gordon Lindsay, Colin Minto, Mike Morgan, Jack Saheid and Belinda Walters

17 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 6 November 2019 were received by the group.

18 **DISCOVER HORSHAM DISTRICT (5.35PM)**

The Senior Digital Communications Officer presented the new Discover Horsham District Website to the group.

The new website had been in development for over two years with the intention of creating a website to promote Horsham District as a tourist destination from a single source.

The website had been developed in collaboration with local businesses, societies and groups and absorbed multiple outdated websites.

The Communications team would look to evolve and expand the website going forward following favourable opinions from the group.

19 **ELECTRIC VEHICLE CHARGING POINTS (6.05PM)**

The Head of Parking Services provided an overview of the current electric vehicle charging points within the district and how the service would be looking to provide more availability of these points.

There would be a review of current HDC car parks to see which could support the installation of new electric vehicle charging points and a greater emphasis to install charging points within new developments.

20 **PROPOSED PARKING CHARGE CHANGES (6.25PM)**

The Head of Parking Services provided the group with an overview of potential changes to car park charges throughout the District.

21 **EMPLOYMENT LAND AND FACILITIES (7.05PM)**

The Head of Economic Development provided the group with a brief update on Employment Land and Facilities, specifically: Land North of Horsham, Billingshurst, and Novartis.

22 **FORWARD PLAN EXTRACT FOR THE LOCAL ECONOMY PORTFOLIO  
(7.15PM)**

There were no relevant items.

*The meeting closed at 7.19 pm having commenced at Time Not Specified*

CHAIRMAN

**Parkside, Chart Way, Horsham,  
West Sussex RH12 1RL**

## **FORWARD PLAN**

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

Published on 01 March 2020

### **What is a Key Decision?**

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
5.	<b>BT Car Park Pricing - introduction of commuter parking options</b>	Cabinet	26 Mar 2020	Open	Ben Golds, Head of Parking Services ben.golds@horsham.gov.uk  Cabinet Member for Local Economy & Parking (Councillor Paul Clarke)
8.	<b>Draft Electric Vehicle Charge Point Strategy</b>	Cabinet	4 Jun 2020	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk  Cabinet Member for Local Economy & Parking (Councillor Paul Clarke)

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